

British Dance Council

A Company Limited by Guarantee Registered in England No. 502695 Established 1929
Registered Office: Terpsichore House 240 Merton Road South Wimbledon LONDON SW19 1EQ
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E-mail: secretary@britishdancecouncil.info www.britishdancecouncil.info

2022 ANNUAL SCRUTINEER APPLICATION FORM VALID UNTIL 31ST AUGUST 2022

FEE is £29.00

All Scrutineers officiating at British Dance Council competitions and/or championships must be registered annually either by registering as a Scrutineer or holding an annual adjudicator licence.

Holders of annual adjudicator licences:

Your scrutineer details will appear on your adjudicator licence, you do not need to apply separately for Annual Scrutineer Registration:

If you **do not hold an annual BDC adjudicator licence** and you are officiating as a scrutineer you must apply for an Annual Scrutineer Registration with this form:

Full name	Date of Scrutineer Examination	Full or One Dance	Scrutineer Pass Number:
Full Address here:			
Details available to public: Please tick the opt out box if you do not wish the details below to be available to the public, organisers etc.			
Tel: _____			
Email address: _____			
<i>Opt out</i> <input type="checkbox"/>			

If you have changed any of your details please ensure you write the new details in the boxes above

To apply for annual Scrutineer Registration please complete this form and return with the fee to:
British Dance Council: Terpsichore House, 240 Merton Road, South Wimbledon, London, SW19 1EQ

PAYMENT DETAILS

- You cannot register without sending in your completed registration form (New or Renewal registrations):** You must forward your completed form to the BDC with your fee.
We cannot give numbers in advance.
If you wish you may scan and email the form(s) to secretary@britishdancecouncil.info
Please note: We do Not accept photographed copies of forms
- We encourage you** to make your payment **by bank to bank** this is the quickest method. You can do this by ringing your bank or visit your branch, or internet payment (if you use internet banking just pay the amount over to the BDC account) clearly stating the payee, see below for bank details. Payments by this method are at your own risk and you are strongly advised to send an email stating you have sent bank to bank payment.
- The fee is **£19 for 2021** for each scrutineer licence.
- Remember that Cheques take four working days to clear before we can start to process the application. Payment by cheque or Postal Order made payable to the British Dance Council and sent with the form to the BDC office. **Please do not send cash.**
- Please **do not** send your application by recorded or special delivery as there may not be anyone available to sign for the letter and will be returned to the sorting office, delaying receipt of your application.
- To obtain an adjudicator licence**, you must be registered and have paid for a membership with a Teachers Association (please see list on the BDC website). You must also have a valid qualification to adjudicate and the **Equality and Unconscious Bias programme** must be completed before we can issue the adjudicators licence, please email secretary@britishdancecouncil.info to get registered onto the programme.

When making payment bank to bank: Please use reference **ANN-SCRUT / (Surname)**. THE SURNAME OF THE APPLICANT - (if paying for 2 scrutineers one surname will suffice as the reference (make one payment for the 2). **[this should be the name on your form] and not the name of your business or your bank account.**

Please forward an email stating you have made a bank to bank payment with the reference used and the amount paid to secretary@britishdancecouncil.info. Send your completed form at the same time as the fee. You may scan and email your form, however, **we do not** accept photographed forms.

Note: Please answer all the questions on the form. No licence will be issued without the correct fee and your fully completed Scrutineer registration form being received at the BDC office.

Please send your completed form to the British Dance Council at the same time that you make your payment, Terpsichore House, 240 Merton Road, South Wimbledon, London, SW19 1EQ or by fax: 0208 545 0225 or email secretary@britishdancecouncil.info

Bank to Bank payments:

Contact your bank and request that the payment be sent to:

Barclays Bank plc,
British Dance Council
S/c: **20-96-89**
A/c: **70413518**

Branch **Wimbledon Business Centre,**

From outside Great Britain

IBAN: GB56 BARC 2096 8970 4135 18 - Swift code: BARCGB22

**Payments from outside of Great Britain may incur a surcharge by Barclays Bank:
From Europe add £6.00 / From rest of the World £15.00**

NOTE: No responsibility can be taken for monies not received by the Council
You are urged to make sure that the payment method you use is safe
Please ensure all bank charges at both ends are met.